

# THE UNIVERSITY OF WYOMING

## BOARD OF TRUSTEES “SPECIAL” MEETING REPORT

**August 24, 2010**

**8:00-9:00 a.m.**

**Conference Call in Old Main Boardroom**

### **AGENDA**

- I. SFSF Major Maintenance Architectural & Engineering Design, Vinzant ..... 1
- II. Transit Equipment Storage Facility Architectural & Engineering Design, Vinzant ..... 3
- III. FY 2011-2012 Biennium Supplemental Budget Request: Agency 067, Vinzant..... 5
- IV. FY 2011-2012 Biennium Budget Authorization Increase: Agency 167, Vinzant ..... 8

### **APPENDICES (for AGENDA ITEM III only)**

- I. Statement of Principle – Human Resource Investments..... 11
- II. Wyoming State Veterinary Laboratory Biosafety Level 3 Equipment..... 12
- III. Greater Western Library Alliance Membership ..... 14
- IV. Capital Construction, University of Wyoming – Casper College Joint Facility..... 17
- V. Capital Construction, Fine Arts Renovation and Addition..... 20
- VI. Capital Construction, University of Wyoming – Community College Joint Facilities ..... 23

**I. AGENDA ITEM TITLE:**

**SFSF Major Maintenance Architectural & Engineering Design, Vinzant**

**CHECK THE APPROPRIATE BOX(ES):**

- Work Session  
 Education Session  
 Information Item  
 Other            Specify:

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The State of Wyoming has granted the University of Wyoming funding from the American Recovery and Reinvestment Act of 2009 (ARRA) and the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF). These funds are for capital improvements that reduce energy and water use along with related operation and maintenance costs considering the life cycle costs in extending the life of the subject buildings and building systems. The Project will consist of a variety of physical and building systems improvements to the following buildings:

1. Agriculture “C”
2. Animal Science/Molecular Biology
3. Arts & Sciences
4. Aven Nelson
5. Biological Sciences
6. Engineering
7. Geology
8. Health Sciences Center (including Pharmacy)
9. Hoyt Hall
10. Physical Sciences
11. Science Center Generator (relocated facility)

The project was publicly advertised as required by the ARRA-SFSF prior to the receipt of submittals. The SFSF Coordinating Team has reviewed submittals from nine design teams responding to a request for qualifications for architectural and engineering design services for this project. Four of the teams were interviewed. The teams were ranked in the following order:

1. Pappas & Pappas
2. Malone Belton and Abel
3. By Architectural Means

The design services would begin this summer with the design work 60% complete by early November and completed by January of 2011 with a construction start in January of 2011 and completion of the construction work by December 2011.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

None

**WHY THIS ITEM IS BEFORE THE BOARD:**

This item is for authorization by the Board of Trustees to begin negotiations with the first ranked team for design services for projects supported by the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF).

**ARGUMENTS IN SUPPORT:**

The funding is available for the design services to start immediately.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS MEETING:**

Authorization to negotiate for Design Services for the projects funded by the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF).

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize the negotiations for Design Services for the projects funded by the State Fiscal Stabilization Fund, Education Fund of Wyoming (SFSF).

## II. AGENDA ITEM TITLE:

### Transit Equipment Storage Facility Architectural & Engineering Design, Vinzant

#### CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other Specify:

#### BACKGROUND AND POLICY CONTEXT OF ISSUE:

The Transit Equipment Storage Facility project consists of three components: indoor storage for vehicles used primarily for the shuttle service; maintenance area for these vehicles; and administrative space for the operation of the shuttle system. This facility would centralize an operation that has doubled in size in the last 8 years. Currently, it is administered in one building while the maintenance, dispatch, and drivers operate out of a second facility shared with UW fleet services. There is currently only enough space to store half of the shuttle fleet in the maintenance area during cold weather.

The A&E design would provide for a facility approximately 30,000 feet in area. The facility would have storage for 14 transit vehicles, including two over the road motor coaches; four maintenance bays and support areas; one wash bay and support area; and an administrative area with offices, driver support areas, and training spaces. Preliminary estimated costs for the project total \$6,000,000.

The Facilities Planning Office and the Transit Equipment Planning Team have reviewed submittals from five design teams responding to a request for qualifications. Four of the teams were interviewed. The teams were ranked in the following order:

1. WWC Engineering, Laramie, Wyoming
2. TSP, Sheridan, Wyoming
3. Pouppirt Architects, Cheyenne, Wyoming

The A&E design services would begin with a Level 2 study to be completed this year. The goal is to utilize the level 2 study to obtain grants in the spring of 2011 to fund the project and the rest of the design work. If grants are successfully obtained, construction documents would be completed by the end of 2011 for a bid and construction start in the first quarter of 2012.

#### PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

None

#### WHY THIS ITEM IS BEFORE THE BOARD:

This item is for authorization by the Board of Trustees to begin negotiations with the first rank team for design services associated with a Level 2 Study and negotiate for design services for construction documents and construction administration if grant funding is obtained in the calendar year of 2011.

**ARGUMENTS IN SUPPORT:**

The funding is available for the Level 2 study to start immediately.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS MEETING:**

Authorization to negotiate for A&E Design Services for a Level 2 Study and authorization to negotiate for Design Services for construction documents and construction administration if grant funding is obtained for the project in 2011.

**PRESIDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees of the University of Wyoming authorize negotiations for A&E Design Services for a level 2 Study and negotiations for Design Services for construction documents and construction administration if grant funding is obtained for the project in 2011.

**III. AGENDA ITEM TITLE:**

**FY 2011-2012 Biennium Supplemental Budget Request: Agency 067, Vinzant**

CHECK THE APPROPRIATE BOX(ES):

- Work Session
- Education Session
- Information Item
- Other Specify:

**2011-2012 Biennium, Section I (Agency 067)**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

The Trustees of the University of Wyoming, a constitutional body, are responsible for the “management of the university” (Wyoming Constitution, Article 7, 17).

The State of Wyoming and the University of Wyoming use a biennial budget process. The supplemental request focuses on the second year of the biennium (FY 2012) of the current biennium, and is not the biennial budget request. Per instructions from the Governor’s Office, the “intent...is to limit submissions to those items that meet the criteria for supplemental budget request submissions.” These criteria include: 1) appropriations necessary to support programs that were funded only for one year; 2) emergencies or other critically changed situations that may require legislative attention; and 3) changes that may be necessary due to reductions in revenue sources other than the General Fund.

The following table summarizes recommended General Fund and Capital Construction supplemental budget request items for the University of Wyoming. Budget request narratives for these proposals are also attached. The supplemental budget request is due to the State Budget Office on Friday, August 27, 2010.

PRIORITY	ITEM	\$ Amount
<b>Statement of Principle</b>		
	Human Resource Investments: Support statewide compensation increase & funding for group health insurance increase	
<b>General Fund—Operating Budget Request</b>		
1.	Wyoming State Vet. Lab. BSL Level 3 (Equipment)	318,658
2.	Greater Western Library Alliance Membership	3,600,000
	<b>Total General Fund Operating Request</b>	<b>\$3,918,658</b>

<b>Capital Construction Request</b>		
1.	University of Wyoming-Casper College joint facility Bond Authorization (Source: FMRs)*	10,000,000
2.	Fine Arts renovation and addition (Source: General Fund)**	2,600,000
3.	Planning for UW/Community College Joint Facilities-- Sheridan & LCCC (Source: General Fund)	750,000
<b>Total Capital Construction Request</b>		<b>\$13,350,000</b>

*\*Project will be funded by up to \$10M from bond proceeds and \$6M in cash from FMRs.*

*\*\*Appropriation would allow completion of a Level II study and Level III construction documents, including establishment of a Guaranteed Maximum Price.*

The University is also evaluating a number of programs and projects that might be funded through abandoned mine land (AML) funds. Since their inception, AML funds have been used by the State of Wyoming to drive energy initiatives at the University of Wyoming. Potential projects include future operating support for the School of Energy Resources and the Wyoming Reclamation and Restoration Center, matching funds for energy projects, and a new teaching laboratory facility supporting science and energy programs. These projects will be presented to state policy makers at a later date in the event that AML funds become available to the State of Wyoming.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

The Board approved the initial operating budget for University of Wyoming for FY 2011-2012 at the May 7, 2010, meeting. Further, the Trustees had a discussion at the July 2010 BOT meeting and retreat regarding potential supplemental budget request items.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board approves the operating and capital budgets for the University of Wyoming.

**ARGUMENTS IN SUPPORT:**

The attached proposals reflect General Fund requests of key importance to the University of Wyoming at the present time. These items reflect critical needs and are consistent with the supplemental nature of the state's approach to biennial budgeting. Capital construction project authorizations and appropriations are needed to continue to advance elements of the university's master plan and capital construction portfolio.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval of General Fund and capital construction supplemental budget requests for University of Wyoming, Agency Code 067 as presented.

**PRESIDENT’S RECOMMENDATION:**

The President recommends Board approval of the FY 2011-2012 supplemental budget request for the University of Wyoming (Agency 067), as described in this item.

**IV. AGENDA ITEM TITLE:**

**FY 2011-2012 Biennium Budget Authorization Increase: Agency 167, Vinzant**

CHECK THE APPROPRIATE BOX(ES):

- Work Session  
 Education Session  
 Information Item  
 Other Specify:

**2011-2012 Biennium, Section I (Agency 167) Budget Authority Increase**

**BACKGROUND AND POLICY CONTEXT OF ISSUE:**

UW Medical Education, Agency 167, operates consistent with the management processes and reporting requirements of other agencies in Wyoming state government, most of which are not required by UW's Agency 067 block grant appropriation. For example, positions for Agency 167 have specific position numbers with individual salary amounts which cannot be changed without approval from the State Budget Office.

In the current biennium, the Casper Residency Center has three legislatively authorized positions which require modification, necessitating submittal of a budget amendment to the State Budget Office: 1) a vacant position which they propose to reclassify as a Clinical Assistant Professor in order to support enhanced operations of the clinic; 2) a filled Clinical Associate Professor position from which the annual Program Director stipend must be removed; and 3) reclassification of a vacant Clinical Assistant Professor position to a Clinical Associate Professor and Program Director with an associated salary increase to support a successful search and appointment for the position. The Community Health Center of Central Wyoming (CHCCW), the organization that partners with the Casper Residency Center to provide health care services to the community and training for medical residents in a curriculum accredited by the Accreditation Council for Graduate Medical Education, has agreed to share the cost of the reclassified position #1. If approved, the budget authority for UW Medical Education will be increased by \$153,230 for the 2011-2012 biennium, in order to accommodate and recognize the external contribution from CHCCW.

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

The Board approved the initial operating budget for UW-Medical Education at the May 7, 2010, meeting.

**WHY THIS ITEM IS BEFORE THE BOARD:**

The Board approves the operating budget for the University.

**ARGUMENTS IN SUPPORT:**

CHCCW and the University of Wyoming signed a Clinical Service Agreement (the “Agreement”) on July 16, 2010, obligating the CHCCW to pay for one-half of the salary and benefits for position #1 (above) for the period September 1, 2010, through June 30, 2012.

The biennial salary of the reclassified position will be \$240,000 plus benefits of \$94,320 (39.3%) for a total of \$334,320. The current budget authority for this position totals \$233,753, requiring a \$100,567 budget authority increase. For the 22 month period beginning September 1, 2010, the CHCCW will provide the University of Wyoming with one-half of the salary and benefits (\$6,965 per month) – a total of \$153,230 in accordance with the Agreement.

The salary for position #2 (above) would be reduced by \$5,004 annually as the person will no longer be serving as Program Director; however, that individual will continue as Clinical Associate Professor.

The salary for position #3 (above) would be increased by \$25,008 (\$5,004 from the transfer of the Program Director stipend and \$20,004 from the released General Fund as a result of the increase in clinic revenue), raising the annual salary for this vacant position to \$176,016 plus benefits. This salary level is necessary to successfully recruit a new Program Director.

The specific request before the Board is for an increased authorization of \$153,230 from CHCCW revenue with no change in General Fund revenue, thereby increasing the budget authority for the Casper Residency Center by \$153,230 for the biennium. If this item is approved by the Board of Trustees, a budget adjustment (technically referred to as a B-11), with the increased authority and changes to position salaries enumerated above, will be submitted to the State Budget Office for approval.

**ARGUMENTS AGAINST:**

None

**ACTION REQUIRED AT THIS BOARD MEETING:**

Approval of the increase in budget authority for the Casper Residency Center as presented.

**PRESIDENT'S RECOMMENDATION:**

The President recommends Board approval of this increase to budget authority of the FY 2011-2012 biennium operating budget for Agency 167 (University of Wyoming Medical Education).

**APPENDICES FOR AGENDA ITEM III**

### **Statement of Principle—Human Resource Investments**

The most valuable resource of the University of Wyoming is its human resources. The University must preserve its ability to compete with the best institutions in the world for talented employees, and it should strive to be Wyoming's model employer. History shows that failure to maintain attractive salaries and benefits leaves the institution vulnerable to the loss of some of its best employees and leaders and results in persistent discrepancies between the University's salaries and those that prevail nationally.

Over the last handful of years, the University and the state of Wyoming have made significant investments in human resources, critical to a quality public research university. This momentum must continue for the University to be as strong as it can be.

UW's top priority is to ensure that employee salaries remain competitive to attract and retain a high quality workforce. UW is hopeful that, to the extent the state's fiscal situation improves, policy makers will continue to address the issue of competitiveness of compensation (salaries and benefits). UW therefore requests to be included and treated equally with other state agencies in any compensation-related budget allocation.

To the extent there are increases for group health insurance premiums, UW requests to be treated equally with other state agencies to address such increased expenditures. For example, a 20 percent employer-paid increase results in a several million dollar employer-paid premium liability to the university. Without state support for employer-paid benefit increases, the University would be forced to implement significant budget reductions to cover these cost increases.

**Wyoming State Veterinary Laboratory Biosafety Level 3 Equipment**

**Amount Requested: \$318,658 – General Fund**

PRIORITY #1

**BASIS FOR REQUEST**

The Wyoming State Veterinary Laboratory serves the state by providing timely, accurate diagnostic testing, vaccine and diagnostic test development, and other services related to animal health. This is an interdisciplinary program involving pathology, microbiology, toxicology, and related animal health services. This laboratory is unique in that it also serves the state’s wildlife interests (almost 1/3 of the cases managed through the program are wildlife in origin). The laboratory also monitors and tests for diseases of importance to both animals and humans such as brucellosis, West Nile Virus, plague, tularemia, Q-fever, prion diseases, and rabies.

Most of the diseases noted above are listed as “Select Agents” by the Department of Homeland Security and require special treatment under federal law. Thus, the laboratory was placed in a position where it cannot work with these select agents. For that reason, the state of Wyoming is currently building a Biosafety Level 3 addition (BSL-3) to the laboratory, expected to be completed in late fall or winter 2010. To be functional, the permanent BSL-3 laboratory, in which select agents are manipulated and incinerated, must be certified and approved for operation by the Centers for Disease Control (CDC). The laboratory must be equipped and operational in order to pass the inspection.

Although some equipment is available elsewhere in the existing laboratory, the majority of equipment to be used in the BSL-3 laboratory is either unique to its operation or cannot be moved back and forth between the BSL-3 space and the routine space. Thus, funding of \$318,658 for equipment required for certification or essential to operations is requested. If the Governor and Legislature wish to do so, this budget request could be funded through the use of a small portion of the excess capital construction funds that would otherwise revert, with the introduction of a short amendment to the original 2008 capital construction appropriation.

<u>Budget Items</u>	<u>FY 2012</u>
<b>BSL-3 Bench Laboratories:</b>	
Bench top shaking incubators for bacterial cultures (n=2)	\$ 11,940
High speed bench top refrigerated centrifuge with rotors to concentrate cultures	\$ 12,080
Refrigerated microfuge to prepare DNA, proteins	\$ 5,700
Double CO <sub>2</sub> incubator to culture tissue bacteria	\$ 6,680
Refrigerators, freezers, equipment to prepare and transfer specimens and chemicals	\$ 10,635
-80C upright freezer required for storage of tissue and cultures	\$ 14,920
Adjustable wavelength spectrophotometer	\$ 7,500
DNA/RNA extraction system (robotic)	\$ 20,000

<b>Animal Procedures:</b>	
Animal sampling, culture, and storage equipment	\$ 2,770
Aerosol delivery system with nebulizer to deliver agents in conducting test challenges with microbes	\$ 90,000
<b>Animal Holding:</b>	
Sealed, negative ventilation animal racks (n=2)	\$ 64,000
Ventilated animal cage and racks (n = 2)	\$ 42,000
Biocontainment animal transfer unit	\$ 11,000
<b>BSL-3 Necropsy:</b>	
Personal protective equipment	\$ 7,455
Necropsy equipment for sampling, conducting necropsies	\$ 11,978
<b>Total:</b>	<b>\$318,658</b>

REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUNDING SOURCE

1. 0626	Grant Pymt	<u>\$318,658</u>	100% General Fund
	Grant Pymt	\$318,658	100% General Fund

PERFORMANCE JUSTIFICATION

General Fund Request #1 will equip the BSL-3 addition to the Wyoming State Veterinary Laboratory to enable application for certification by the CDC. The Wyoming State Veterinary Laboratory, operated by the University of Wyoming, would be able to identify and characterize select agents in animals and wildlife, provide for the safety and security of the State of Wyoming, and ensure the laboratory's continuing participation in the National Animal Health Laboratory Network, so that testing for high impact pathogens could occur in the event of a regional or national disease emergency in livestock. Additionally, this equipment will protect staff from potentially dangerous pathogens.

## **Greater Western Library Alliance Membership**

**Amount Requested: \$3,600,000 – General Fund**

PRIORITY #2

### **BASIS FOR REQUEST**

As stated in University Plan III, 2009-2014, the University of Wyoming aspires to be one of the nation's finest public land-grant universities. Strong libraries are a critical component of a major research university, and the University's library resources are currently not competitive with comparator research institutions of higher learning. Access to a wide array of scholarly books, journals, and electronic resources are key to advancing academic excellence, developing academic programs of national distinction, and the advancement of knowledge through scholarship and competitively funded research programs.

Consistent with its mission, the University has a growing research enterprise that enriches its academic programs, provides leading-edge knowledge to students, enhances its national and international reputation, encourages technology transfer and contributes to Wyoming's economic development. In FY 2001, the University received 773 new and continuing awards for funding from external sources, totaling \$47.6 million. Nine years later, faculty-initiated competitive research awards at the University of Wyoming have more than doubled to \$101 million in FY 2010. Other dedicated research funding streams supporting construction of the High Plains Gasification-Advanced Technology Center and operations of the School of Energy Research increase this amount to just over \$200 million. To support continued growth in research and economic development activities, the University must develop competitive library resources which scholars, researchers, and graduate assistants rely on to prepare successful grant proposals. A recent study noted for a written grant proposal, researchers cite an average range of 7.5 to 41.2 books or articles and read an additional 18.0 to 40.2 articles.

During the 2008 budget session, UW requested and the Governor and Legislature approved an additional \$9.3 million (\$4.6 million annually) to begin UW's efforts to achieve membership in the Greater Western Library Alliance (GWLA) by 2012. GWLA is a consortium of 32 research libraries located across 17 Midwestern and Western states with common interests in programs related to scholarly communication, interlibrary loan, shared electronic resources, cooperative collection development, digital libraries, staff development and continuing education. Twenty-five GWLA libraries are also members of the Association of Research Libraries (ARL). In addition to the tangible benefits of library resource sharing, membership in GWLA would provide recognition as a high quality research library resulting from an external review process. The resource investments requested for the library and the recognition that membership in GWLA would provide would enable the University to continue strengthening education and research opportunities available to the people of Wyoming.

Recent budget challenges slowed the momentum of reaching the university's goal. As important as libraries are, to avoid impacting the academic workforce, \$4.3 million of the \$4.6 million annual

increase from FY 2010 discussed above was deleted as part of the required FY 2010 budget reductions.

The UW Board of Trustees considered a four-year plan to achieve GWLA membership by 2014, and the plan was submitted to the Legislature in Fall 2009. That plan included tuition revenue dedicated to the GWLA initiative as well as state appropriations. Subsequently, in November 2009, the Board adopted a biennial tuition plan of five percent per year increases for FY 2011 and FY 2012. The Board will consider the need for tuition increases for the 2013-2014 biennium in late 2011.

With this request, UW plans to pursue GWLA membership in 2013 based upon a plan that includes committing revenue from tuition increases, as well as additional state support. An updated plan is shown below that reflects continued university and state investment in libraries through a supplemental budget request to advance a successful GWLA application. The overall plan reflects an increase in collections (e.g., scholarly books, journals, and electronic resources) as well a mix of staffing resources needed to manage a larger collection. A portion of the collections funding will be directed toward the UW Law Library to expand its research collections in furtherance of recommendations in American Bar Association (ABA) accreditation site inspection reports and Association of American Law Schools (AALS) membership reports.

The proposed plan would enable the University to apply for GWLA membership in 2013. Independent of this funding request, the UW Library collections budget would be restored to the FY 2009 level of \$8.2 million by FY 2012 as result of increased support from tuition. Tuition revenue will provide \$1 million in FY 2011 and \$2 million in FY 2012 and thereafter in support of this plan. A new recurring state appropriation of \$3.6 million in FY 2012 would bring the total UW Library collections and support budget to \$11.8 million, significantly strengthening resources supporting acquisition of scholarly materials as well as increasing the support to manage the added collections—both actions will be necessary for the University to secure membership in the GWLA.

Collection strength and depth are important criteria in evaluating research libraries as well as the ability to develop unique collections and contribute to the information literacy goals of the university. Additional personnel will be required to achieve GWLA membership. Any additional positions would enable the University of Wyoming to improve student access to the expanded collections to a level comparable with current GWLA member institutions.

(dollars in millions)			
	FY 2011	FY 2012	FY 2013
FY 2010 Budget Base	6.2	6.2	6.2
<b>Cumulative Totals:</b>			
<b>Revenue:</b>			
Tuition	1.0	2.0	2.0
State Appropriations		3.6	3.6
<b>Total Budget</b>	7.2	11.8	11.8

(dollars in millions)			
	FY 2011	FY 2012	FY 2013
<b>Year-over-year Change:</b>			
<b>Revenue:</b>			
Tuition		1.0	*
State Appropriations		3.6	0
<b>Total Change</b>		4.6	*

\*If additional resources are required, the University would allocate tuition dollars as needed.

REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUNDING SOURCE

1. 0626 Grant Pymt    \$3,600,000    100% General Fund
- Grant Pymt    \$3,600,000    100% General Fund

PERFORMANCE JUSTIFICATION

General Fund request #2 would allow UW to continue to advance its efforts to achieve GWLA membership consistent with its vision to be one of the nation’s finest public land-grant universities.

## **Capital Construction, University of Wyoming – Casper College Joint Facility**

### **Amount Requested—\$10 million in revenue bond authorization**

#### **PRIORITY #1**

#### **BASIS FOR REQUEST**

The demand for baccalaureate and graduate degree education in Casper from site bound, typically non-traditional aged students continues to be strong. For thirty-four years, UW has had a close and cooperative relationship with Casper College and a presence in Casper, including approximately 30 faculty and staff, in the form of the University of Wyoming Casper College Center (UW/CC). UW has long hoped to consolidate its academic program delivery presence on the Casper College campus and has had related discussions with Casper College for many years.

**Planning.** A University of Wyoming – Casper College joint facility is consistent with the university’s on-going academic and master planning efforts. The UW mission statement emphasizes a commitment to outreach and service statewide; the Outreach School is an important element of the university’s ability to reach the entire state. The University of Wyoming/Casper College Center is a division of the Outreach School. Further, the university’s academic planning documents provide more specific details consistent with this proposal. In the UW Academic Plan II (2004 - 2009), Action Item 128 specified the need to move forward with a joint University – Casper College facility in Casper. The current University Plan III (UP III) emphasizes the importance of access to higher education. In particular, the current plan envisions a more robust platform for statewide technology infrastructure to support educational opportunity, as well as enhanced support for the Outreach School and its degree programs. There is particular emphasis on the need for long-term stability of existing outreach programs as well as implementation of new degree programs. The Higher Learning Commission accreditation site visit team report (2010) observed the Outreach School has been a primary source of enrollment growth for the university over the past decade.

The Casper College campus master plan includes a proposed University – Casper College joint building with UW’s academic programs, administrative offices, and distance classrooms residing in the proposed facility. UW’s portion of this facility would replace the current UW Poplar Street facility housing the outreach credit programs and several UW-affiliated agencies and free up space on the Casper College campus that UW currently uses to deliver its academic programs through UW/CC. A focus on sharing classroom facilities to the greatest extent practicable will remain. UW has no plans to create science or technical education laboratory space in these facilities.

**Financing.** The joint facility has been approved by the Community College Commission in accordance with state law. Casper College has previously secured legislative authorization for their portion of the joint facility (Laws 2010, Chapter 39). Note that such legislative authorization does not signify approval of state funding. Casper College plans to proceed in fall 2010/spring 2011 with planning and design for the facility.

The anticipated cost of the entire facility is \$32 million, equally divided between UW and Casper College. UW is proposing that a funding mechanism for UW's share of the joint facility be approved during the 2011 General Session. UW will commit up to a maximum of \$16 million, assuming the final building design calls for a \$32 million facility. For the University's share, the funding mechanism would be supported by up to \$6 million from one-time UW federal mineral royalties carryforward balances and proceeds from the sale of the existing UW Outreach facility in Casper located on Poplar Street. The remainder (\$10 million) would come from revenue bonds supported by UW federal mineral royalties. Total bonding authorization of \$10 million is requested.

**Programmatic Delivery.** The facility will allow UW to consolidate its education and outreach programs into a single facility on the Casper College campus which will enhance the University's statewide educational mission. Such a facility will also provide opportunities for student success for both UW and Casper College. There are currently sixteen UW faculty with offices on the Casper College campus or at the UW Outreach Building, most of whom will be incorporated into the new facility. (The only exceptions are faculty who have labs and need to be in proximity to those labs.) If the direction of UP III does produce an increased number of degree programs being delivered off the main campus, it is likely that an increased number of UW faculty will be located off the main campus. Aside from UW's Cooperative Extension and Family Practice sites, most off-campus academic faculty in the state are located at UW/CC. However, even though some additional degree programs available outside the UW-Laramie campus may be delivered through Outreach Credit Programs (OCP, a division of the Outreach School) in distance delivery modalities rather than in person at UW/CC, this will still result in increased student demand for UW programs delivered at UW/CC and, thus, for UW/CC facilities. In short, increased delivery of UW programs, especially those delivered through video-conferencing, audio-conferencing, or intensive weekend courses (often held in Casper), will result in increased demand for UW/CC facilities.

In addition to the delivery of UW academic programs, there is a need for student support services. There are currently three full-time equivalent (FTE) UW student services and student educational opportunity staff located either on the Casper College campus or at the UW Outreach Building. If, as UP III envisions, UW's off-campus students are to have the best possible access to student services, reflecting UW's long-term commitment to university students statewide, then placing these student support services personnel in the joint facility will also be essential.

This is a joint educational support opportunity. The facility will support the UW outreach functions and UW academic programs that utilize electronic media, intensive weekend sessions, a significant number of outreach courses scheduled in the evenings, and more traditionally offered daytime classes. The UW facilities will be technology-rich, engaging the electronic methods of delivering education both within and outside the classroom – as well as traditional face-to-face classes enhanced with instructional technology. While Casper College has shared classrooms and class laboratories with UW on the Casper College campus in the past, the UW facility will return the jointly utilized classrooms back to the Casper College classroom pool, plus supplementing that pool with open UW classroom hours that could be scheduled for Casper College classes during the day. As is the case currently with the UW Outreach Building in Casper, opportunities will continue to exist for the community to utilize the unscheduled times within the new facility as well.

REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUNDING SOURCE

<b>10-067-01-00</b>	<b>Casper Joint Facility</b>	<b>DEPT REQUEST</b>
0702	ARCHITECT SERVICES	\$ 1,434,500
0708	ROADS & SIDEWALKS	\$ 272,690
0709	UTILITY SYSTEMS	\$ 449,820
0710	FURNISHINGS & EQUIPMENT	\$ 893,300
0711	COMMUNICATION EQUIP & SERVICES	\$ 284,600
0713	FEES & PERMITS	\$ 50,430
0714	BONDING & INSURANCE	\$ 195,850
0715	LANDSCAPING	\$ 313,940
0716	FACILITY	\$ 11,481,370
0718	OTHER	\$ 623,500
	<b>TOTAL COST TO UW</b>	<b>\$ 16,000,000</b>

## **Capital Construction, Fine Arts Renovation and Addition**

**Amount Requested: \$2,600,000 – General Fund**

Priority #2

### **BASIS FOR REQUEST**

The combined efforts of America's colleges and universities make them the single most important patron of the arts in the country. The University of Wyoming works diligently to fulfill its role as leader in the arts in the state of Wyoming. The next step in achieving this goal is to provide students with facilities equal to their talents and comparable to their aspirations.

The arts enrich life and make it more interesting; they provide beauty and pleasure; they express and stimulate creativity; and they broaden our emotional range and deepen our capacity for compassion and understanding. The arts also build communities and strengthen economies.

The University welcomes the opportunity to bring these experiences to Wyoming and, in fact, does. To this end, the University Capital Facilities Plan has long recognized the need to improve the arts and arts education facilities to place the programs in a competitive position with students, faculty, patrons and consumers of the arts.

**Planning.** The University must position its facilities to support programs into the future. A Performing Arts Facilities Planning Team has assessed the existing facilities and the improvements necessary to take the arts programs into the future. Several options and opportunities have been analyzed, as well as a critical analysis of each art program's support of non-arts majors, outreach, education, and the economic development of the state.

The Fine Arts projects have been a major academic capital facilities priority for the UW campus. The current facilities for the performing arts are overcrowded and significantly out of date. The project consists of two principal components. Phase 1 is current construction of a new Visual Arts Building, located near the Centennial Complex, housing the visual arts (e.g., painting, sculpture, and ceramics). Phase 2 is anticipated to be the renovation and expansion of the existing Fine Arts building to house the performing arts. The performing arts include: the nationally accredited and recognized Music Department, which is the major source of public school music teachers for the region; the Department of Theatre and Dance, whose student performers, directors, set designers, and play writers have gained both regional and national recognition in recent years in numerous forums such as the Kennedy Center American College Theatre Festival and American College Dance Festival Association; and University of Wyoming Cultural Programs and Fine Arts Outreach which, among other roles, sponsor and arrange regional tours whereby smaller and more remote communities have access to artists of a caliber they could not ordinarily afford.

Phase 2 costs likely be in the range of the cost of the Visual Arts Building. Phase 1 must be completed and the visual arts programs relocated before Phase 2 construction can begin.

A Level I report as required by the State Building Commission has been previously completed, but will be updated for the project to proceed into the next level of design and development. The

University is requesting a general fund appropriation based upon the recommendations of the Level I report. The recommendation places the University in a position to improve the arts programs immediately as well as position the facilities and programs for future development.

The facilities plan and recommendations for the Performing Arts have been guided by sound planning principals, history, and applicable data. The planning has included a review and alignment with the missions of the University, College of Arts and Sciences, the Departments of Music and Theatre and Dance, and Cultural Programs and Fine Arts Outreach.

The project schedule for the Fine Arts projects proposed with the Phase 1- Visual Arts continues on schedule. Phase 2 will begin on schedule if the present appropriation request is granted. The planned design and construction documents will provide the opportunity to begin construction in the fall of 2012 should construction funds be appropriated.

**Financing.** The 2008 budget bill appropriated Level II planning funds for the new UW Visual Arts Building and, in the 2009 supplemental budget bill, the Legislature appropriated \$2.7 million for Level III final design and construction documents for Phase 1, the new Visual Arts Building. The 2010 Legislature approved the UW requested authority to issue revenue bonds of \$33 million to fund construction of the facility, instead of requesting a state appropriation. Pledged revenues to support the bonds are UW federal mineral royalties (FMRs).

The project costs are anticipated to be approximately \$35 million. Through the use of planning funds, the recommendations can be further developed to analyze the best solutions for improving the existing building, adding to the existing building, placing facilities fully supportive of the existing facility and the proper site development, and to consider all the outside influences of parking, patron access, and arts program success. Estimated costs can also be refined in the Level II and the Level III planning and design.

The requested funding of \$2,600,000 is to acquire professional architectural design and engineering services to complete a Level II study and the construction documents of Level III that include: design fees for the architectural services, civil engineering fees for investigations of the complex site utilities, site surveys and geotechnical investigations of the existing site, and Construction Manager-at-Risk preconstruction services. The University would acquire the professional services indicated above to establish the Guaranteed Maximum price to complete the project construction and to establish a finite capital request in 2012.

**Programmatic Impacts.** In Fall 2009, UW enrollment included 176 students with a music major, 128 students with a theatre and dance major and approximately 275 students with majors in art, art education and English/theatre education. Full-time faculty and academic professionals total 18 and 14 for the Department of Music and Department of Theatre and Dance, respectively. The latest report from ACT on Wyoming ACT scores and related data indicates Wyoming's high school graduates identified “visual and performing arts” as their third highest choice for academic majors, following health-related majors and “undecided.”

The Fine Arts Phase 2 project would provide much needed space and updated facilities for both on-campus activities, cultural programs and fine arts outreach. For the music department, the proposed project could provide an adequate number of teaching studios to provide lessons and practice rooms

for students; expanded space sufficient to accommodate band and orchestra rehearsals; enhanced storage space for instruments, equipment, music and department files; up-to-date classrooms to teach academic courses; and a design to isolate sound, rather than sound bleeding from room-to-room. For the Department of Theatre and Dance, expanded facilities could provide a modern arena theater, an additional dance studio, studio classrooms and faculty office space, along with dressing rooms, expanded scene shop facilities, lighting and drafting laboratories and costume shop facilities. The extent of additional facilities will be budget-dependent and analyzed thoroughly during the reconstitution of the Level I and development of the Level II study before proceeding into the construction documents.

With respect to cultural programs and fine arts outreach, the project would provide appropriate space for hosting performers of international distinction whose concerts benefit more than 3,000 patrons per year. Space is also needed for rehearsals, classes, lectures, demonstrations, and workshops for festivals and camps. The current space is not adequate for hosting visiting groups on campus and serving the needs of festivals in terms of educational and rehearsal space. Fine Arts Outreach hosts on average 1,000 high school students and their teachers, as well as other various groups, for intensive arts learning experiences, conferences, and professional development opportunities. In conjunction with the UW Art Museum, Fine Arts Outreach hosts an annual Summer Teacher Institute. In conjunction with the Department of Music, it hosts up to 200 high school and junior high students on campus for the annual UW Summer Music Camp. Fine Arts Outreach continues to develop and present opportunities throughout Wyoming for arts education, learning, and experience, reaching an average 10,000 Wyoming citizens annually. Fine Arts Outreach also houses the Fine Arts Box Office, which prints more than 60,000 tickets yearly.

**REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUNDING SOURCE**

<b>10-067-03-00</b>	<b>Fine Arts Phase II-Performing Arts</b>	<b>DEPT REQUEST</b>
0702	ARCHITECT SERVICES	\$ 2,300,000
0703	ENGINEERING SERVICES	<b>125,000</b>
0718	OTHER	<b>175,000</b>
	<b>TOTAL REQUEST</b>	<b>\$ 2,600,000</b>

## **Capital Construction, University of Wyoming – Community College Joint Facilities**

**Amount Requested: \$750,000 – General Fund**

Priority #3

### **BASIS FOR REQUEST**

For many years, the University has worked to develop partnerships with the state's community colleges to enhance educational opportunities throughout Wyoming. The University plans to continue the momentum through collaborations on joint facilities as well as other partnerships. Funding for capital construction planning is needed.

**Planning.** Joint facilities or UW facilities co-located on Wyoming's community college campuses are not only consistent with the university's on-going academic and master planning efforts but integral to the advancement of the scholarship, research, and service of Wyoming's only public, baccalaureate and graduate degree granting university. The UW mission statement emphasizes a commitment to outreach and service statewide; the Outreach School is an important element of the university's ability to reach the entire state. The current University Plan III (UP III) emphasizes the importance of access to higher education. In particular, the current plan envisions a more robust platform for statewide technology infrastructure to support educational opportunity, as well as enhanced support for the Outreach School and its degree programs. There is particular emphasis on the need for long-term stability of existing outreach programs as well as implementation of some new degree programs. In this vein, the Outreach School will continue to oversee the development of a statewide curricular outreach plan identifying the degree and certificate programs that the university will offer statewide. The Higher Learning Commission accreditation site visit team report (2010) observed the Outreach School has been a primary source of enrollment growth for the university over the last decade.

*University of Wyoming facility at Sheridan College.* This proposal includes a University of Wyoming facility at Sheridan College. The UW portion would provide a unified presence for the University in Sheridan. The College of Agriculture and Natural Resources, Cooperative Extension, Outreach School, and student support services would be located in the facility.

As part of on-going efforts to provide statewide outreach, University Outreach, the UW College of Agriculture and Natural Resources (CANR) and Sheridan College have been discussing programs for the Sheridan County area. The UW CANR presently operates The Sheridan Research and Extension Center (SREC) on 320 acres in Wyarno, Wyoming. They also operate the Cooperative Extension Service programs for a five county region out of Sheridan. The UW Outreach School and Student Affairs student support services have operations currently located at Sheridan College to deliver UW baccalaureate and graduate academic programs and provide support for learners in the Sheridan College area.

The University will benefit from a more unified, identifiable, and effective presence in Sheridan for all its programs. Four distinct UW locations in the region are proposed to be combined in one location that promotes close ties with Sheridan College and their programs. The UW Center will be

placed in close proximity to Sheridan College (if not on the Sheridan College campus) for interdisciplinary research and learning opportunities.

*University of Wyoming - Laramie County Community College facility.* The demand for baccalaureate and graduate degree education in Cheyenne from site-bound, typically non-traditional aged students continues to escalate. The University of Wyoming and Laramie County Community College have long envisioned a joint education facility on LCCC's Cheyenne campus, with an enhanced UW presence.

According to a 2008 Level I planning study, preliminary total square footage for the facility is estimated at 55,215 gross square feet. Estimated cost was \$26 million. The LCCC master plan provides for a collaborative center that will provide for a UW Outreach Learning Center.

**Financing.** The university is requesting a General Fund appropriation of \$750,000 to complete planning through Level II for both projects.

*University of Wyoming – Sheridan College facility at Sheridan College.* The anticipated preliminary cost of the joint University of Wyoming/Sheridan College Research, Extension, and Outreach Learning Center facility is approximately \$6 million with a learning center of approximately 15,000 gross square feet and several support facilities such as greenhouses, machine shed, shops, and storage. The Learning Center includes academic teaching spaces, academic support spaces, and laboratories, as well as general areas such as custodial, workspaces, administration offices, etc., and the technological infrastructure to support a variety of learning opportunities now and into the future.

This request will require professional planning and design services to perform a complete facilities and site plan analysis or Level II study. The study would include facility schematic design, a site survey, a geotechnical investigation, and a civil site design to substantiate a future request for the completion of the design, construction documents and construction in FY 2013.

*University of Wyoming - Laramie County Community College facility.* UW and LCCC internally funded the equivalent of a Level I study to identify the specific programs that will be provided in the facility that will drive the determination of the configuration of the facilities. Private donations could be a source of revenue for the joint facility, estimated in the Level I planning document to cost about \$26 million.

Planning for this joint facility will require professional planning and design services to perform a complete facilities or Level II study. The study would include facility schematic design, a site survey, a geotechnical investigation, and a civil site design to substantiate a future request for the completion of the design, construction documents and construction in as early as FY 2013.

Funding for the Level II study would be expended by University of Wyoming only after an MOU is executed with Laramie County Community College, so that both entities have a clear plan for cooperation in place.

REQUEST BY OBJECT CODE, FUNDING AMOUNT & FUNDING SOURCE

<b>10-067-00-00</b>	<b>University of Wyoming – Community College facilities</b>	<b>DEPT REQUEST</b>
0702	ARCHITECT SERVICES	\$ 750,000
	<b>TOTAL REQUEST</b>	<b>\$ 750,000</b>